

<b>Body:</b>	<b>Scrutiny</b>
<b>Date:</b>	<b>1 February 2016</b>
<b>Subject:</b>	<b>General Fund Revenue Budget 2016/17 and Capital Programme 2015/19</b>
<b>Report Of:</b>	<b>Deputy Chief Executive (Chief Finance Officer)</b>
<b>Ward(s)</b>	All
<b>Purpose</b>	To note the detailed General Fund budget proposals for 2016/2017 and Capital Programme 2015/2019.
<b>Decision Type:</b>	Key Decisions requiring approval of Full Council
<b>Recommendation:</b>	Members are asked to note the following proposals to be made to Full Council: <ul style="list-style-type: none"> <li>(i) General Fund budget for 2015/16 (Revised) and 2016/17 (original) <b>Appendix 1</b> including growth and savings proposals for 2016/17 as set out in <b>Appendix 2</b>.</li> <li>(ii) An increase in the Council Tax for Eastbourne Borough Council of 1.9% resulting in a Band D charge of £228.51 for 2016/17.</li> <li>(iii) General Fund capital programme 2015/19 as set out in <b>Appendix 3</b>.</li> <li>(iv) That the Council accepts the Government offer of a 4 year settlement as outlined in 3.8.</li> </ul>
<b>Contact:</b>	Alan Osborne, Deputy Chief Executive and Chief Finance Officer, Telephone 01323 415149 or internally on extension 5149. E-mail address: alan.osborne@eastbourne.gov.uk

## **1.0 Introduction**

- 1.1 This report sets out the general fund revenue budget proposals for 2016/17 and a rolling three year capital programme 2015/19.
- 1.2 The Housing Revenue Account 2016/17 and associated capital programme, together with rent setting for 2016/17 is subject of a separate report elsewhere on this agenda.
- 1.3 The Council revised its medium term financial strategy (MTFS) in July 2015 and the Cabinet recommended a resulting draft 2016/17 budget proposal in December 2015 following the service and financial planning process in the autumn.

1.4 The MTFS and the draft budget have been subject to consultation as reported to Cabinet and Scrutiny since December.

1.5 The budget is the product of various plans and strategies as part of an integrated and corporate planning process and is linked principally to:

- The MTFS
- Asset Management Plans
- The Corporate Plan
- Workforce Strategy
- Treasury Management Strategy
- Service Plans
- HRA business plan
- DRIVE corporate transformation programme
- Sustainable Service Delivery Strategy

1.6 The Chief Finance Officer has a specific legal responsibility to give positive assurances on:

- The robustness of the estimates used in the budget
- The level of reserves

If the recommendations of this report are agreed then these assurances will prevail.

## **2.0 Summary of recommended budget proposals**

2.1 The budget proposals include:

- An increase in the Council Tax in 2016/ 17 of 1.9%, the first increase for five years.
- Overall savings/new income totalling £0.6m (4% of the net budget)
- Efficiency savings of £0.5m (3% of the net budget)
- Inflation and unavoidable costs of £0.8m (5% of the net budget)
- Other recurring service growth of £0.1m
- Non recurring service investments £0.6m
- General Reserves averaging in excess of £4m (against a minimum recommended of £2m)
- Capital resources of £0.4m invested in new capital schemes

2.2 The budget represents continued management of financial risks by:

- Building on a favourable outturn position
- Balancing the base budget requirement without needing to use reserves for recurring expenditure
- Identifiable and deliverable savings with accountability and no general unidentified targets
- Reserves well above the minimum level
- Zero basing of minor grants
- Providing the funding required for the DRIVE change programme to deliver the future savings required by the MTFS via the strategic change fund.

### **3.0 2016/17 Resources**

#### **3.1 Government Funding**

3.2 The underlying methods of Local Government financing have changed significantly in recent years including the wrapping up of grants in the base "Standard Funding Assessment" notably:

- The council tax freeze grants (2011-15)
- Some new burdens grants
- Homelessness grant

3.4 For Eastbourne the Headline figures of the Government settlement are:

- A further reduction in revenue support grant of £0.9m (30%) to £1.8m (reduced from £10.4m in 2010)
- Partially offset by new homes bonus and section 31 grants (additional £0.2m in 2016/17)
- Eastbourne will receive the second largest reduction in "spending power" of all local authorities in the 4 year period to 2020
- The Government headline figure is a reduction of 16.4% , however this takes into account the ability to raise council tax, predicted growth in the tax base as well as increases in the new homes bonus.

3.5 The NNDR business rate base has remained static largely as a result of the continued provision for appeals and resulting collection fund deficit, despite an inflationary increase which is linked to the September 2015 RPI at 0.78%.

3.6 In addition to the formula grant the Government is currently proposing to add the council tax freeze grant for the current year 2015/16 (£85,400) by way of a section 31 grant.

3.7 The Government has announced that Eastbourne will receive £1.2m in total of new homes bonus due to the growth in housing in the area. The grant is paid in tranches for six years. The 2016/17 figure includes all 6 tranches. The funding is not guaranteed beyond the 6 year horizon for each tranche. The Government is financing the additional NHB from reductions in RSG, therefore, whilst volatile, it is currently the preferred method of distribution of resources. A further proposal to limit future awards to 4 years is currently under consideration. At the time of writing retention of an element NHB/RSG has been made that could equate to £100k for EBC.

3.8 The Government is requesting individual authorities to indicate whether they wish to have a four year settlement from 2016/17. There is a requirement to publish a four year efficiency statement that can only be varied by the Full Council. Current advice is that the efficiency target element of the MTFs will suffice in this respect. Cabinet is recommended to accept the proposal.

#### Council Tax

3.9 The proposal is for an increase in council tax of 1.9% for 2016/17 which

results in a Band D rate of £228.51 for Council services. This is the first increase for 5 years.

- 3.10 The Council has to give an indication of likely future council tax rises, it is still expected that council tax will rise by no more than 2% per annum for each of the next three years. This is the Governments target for inflation and also the current ceiling on rises that would otherwise require a referendum in order to exceed.
- 3.11 Within this context, for 2016/17, the Council will raise £7.7m from its share of the council tax. This is determined by multiplying the council tax base of Band D equivalent dwellings by the Band D tax rate of £228.51. This is unchanged from the December tax base setting report.
- 3.12 In addition, there is a distribution of £180,000 payable to EBC to the collection fund due to a collection fund surplus.

### 3.13 **Summary – 2016/17 Resources**

A summary of the resources available is shown below:

<b>Source:</b>	<b><u>£'m</u></b>
Government formula grant	(1.8)
Retained business rates-normal	(3.9)
Retained business rates (East Sussex Pool)	(0.2)
New Homes Bonus	(1.2)
Section 31 grants	(0.2)
Collection Fund Surplus	(0.2)
Council tax	<u>(7.7)</u>
<b>Total Resources Available (Rounded)</b>	<b><u>(15.2)</u></b>

- 3.14 In order to achieve a balanced budget without using reserves for recurring expenditure, the Council needs to set a net budget for 2016/17 of £15.2m.

## **4.0 Specific Grants**

- 4.1 In addition to the general grant distributed through the new formula grant system, which is given towards financing the Council's net expenditure, the Government also provides some specific grants. These specific grants will fund in part or in full, service costs.

<b>Grant</b>	<b>2016/ 17 £'m</b>
Housing Benefit Subsidy	(40.0)*
H B Administration (5% reduction from 2015/16)	(0.6)
* Approximate	

#### 4.2 Housing Benefit Subsidy:

As part of a national scheme delivered locally, this grant is intended to reimburse the Council for the awards of benefit it makes to eligible tenants in both the private and public rented sector. Not only is this by far the largest single specific grant that the Council receives, but it is performance related. The Council has improved its performance in recent years.

The system of universal credit is due to be completed by 2019 which will see the caseload moved to the Department for Work and Pensions. Currently only new applicants are put on universal credit.

The admin grant has been reduced by 5% per annum for the last 5 years.

#### 4.4 Homelessness:

This is intended to assist with prevention and to find alternative accommodation other than bed and breakfast. This grant has now been subsumed into the main grant system.

#### 4.5. New Homes Bonus:

This began in 2011/12 (£187,000) and is currently guaranteed for six years. Further increases will take this source of funding to £1.2m per annum in 2016/17.

### 5.0 **Budget movements 2015/16 to 2016/17**

5.1 The detailed budget proposals are set out in **(Appendix 1)** show in detail the movement from the 2015/16 budget to the 2016/17 proposed budget. The movements are summarised below:-

5.2	<b>Movement from 2015/16 Base Budget:</b>		<b><u>£m</u> <u>Total</u></b>
	<b>Change in resources:</b>		
	Government grants	0.5	
	Council tax surplus	(0.2)	
	Council tax	<u>(0.4)</u>	(0.1)
	<b>Cost increases:</b>		
	Inflation and unavoidable costs	0.7	
	Other growth and changes in income	<u>0.1</u>	0.8
	<b>Savings:</b>		
	Efficiency savings	(0.5)	
	Increased Income/other changes	<u>(0.2)</u>	<u>(0.7)</u>
			<u>0</u>

5.3 If Cabinet approves the proposals set out in the report it will be able to recommend to Council on 17th February a balanced budget in line with

available resources without the need to use reserves for recurring expenditure.

- 5.4 The Council now follows a rolling three year financial planning cycle and the service and financial plans have been set out in detail for 2016/17. The next MTFS due in July will project forward a further three years and continue to provide the basis of service and financial planning for the medium term. It should be noted that at a significant level the savings required for the next MTFS have already been identified, further reports to Cabinet will detail the business plans under the transformation programme (DRIVE) and sustainable service delivery strategy (SSDS)
- 5.5 The Government has set out a revised four year programme of reductions in funding and the Council's current MTFS already takes account of this overall however the MTFS will be refreshed in July following the year end closedown.

## **6.0 Risks, Contingencies and Reserves**

- 6.1 All budgets contain an element of financial risk. The Council sets an operational budget with careful consideration of known risks, but accepts that this cannot cover every eventuality. As a consequence the Council sets a contingency budget and holds a minimum level of general reserve as a hedge against additional and significant financial turbulence.

### **6.2. Principal Risks**

The key areas of financial risk that the Council faces in the operation of its 2016/17 budget are:-

- Housing Benefit Performance
- Inflation on goods and services
- Income from services linked to customer choice (theatres, tourism; sports centres, car parking)
- Legal challenges
- Savings being delayed
- Excessive demand for services
- Failure to realise capital receipts to finance the capital programme

On an exception basis, information on each of the risk areas identified above, together with any new and significant risks that may emerge over the course of the year, will be included in each financial performance report to Cabinet and Scrutiny during 2016/17.

### **6.3 Contingencies**

The 2016/17 budget includes a corporate contingency budget of £0.14m to allow for unbudgeted expenditure or reductions in income. This is in addition to the known inflation that has been built into the service budgets It represents nearly 1% of the overall net budget requirement.

### **6.4 Reserves**

Part 2 of the 2003 Local Government Act requires the Chief Finance Officer

to report on the adequacy of the proposed financial reserves, and determine the minimum level required. There is no statutory minimum requirement, but reserves must be set at a prudent level given the activities of individual Councils and potential liabilities that they face or may face in the future i.e. a risk based approach. The Council's earmarked reserves are reviewed at least annually for adequacy. If at any time the adequacy is in doubt the Chief Finance Officer is required to report on the reasons, and the action, if any, that he considers appropriate.

The Council will always seek to contain any unforeseen additional costs within allocated annual budgets, including the contingency budget. However, it is proposed that in addition the minimum level of general reserves be set at £2m based on the following:

6.5	<b>Risk</b>	<b>£m</b>
	Unexpected Events e.g. flooding, major storm in excess of Bellwin Scheme provision	0.5
	Significant financial overruns e.g. prior year negative Housing Benefits subsidy adjustments and costs of welfare reform	0.5
	Exceptional fluctuations in income that have a major corporate impact e.g. loss of major sponsor close to an event (2% of income)	0.3
	Cost of providing priority services during an incident or emergency in excess of insurance cover	0.3
	Exceptional fluctuations in costs or demand that have a major corporate impact e.g. fuel costs	0.2
	Cost of significant breach of legislation e.g. health and safety, human rights	<u>0.2</u>
	<b>TOTAL</b>	<b><u>2.0</u></b>

The overall proposed minimum level of £2 million is the same as the current year and in line with the risk assessment outlined above. It is the view of the Chief Finance Officer that this level of reserves remains adequate to meet the current commitments and proposals detailed within this report and any unforeseen expenditure that cannot be met by external resources.

Should the budget recommendations be followed, the level of general fund reserves is projected at over £4m by March 2017 (**Appendix 1**). In addition to acting as a potential buffer against future risks, this should create further opportunities for one off investments in the future.

#### 6.6 Other earmarked revenue reserves:

The Council has been following a process of consolidating its reserves into the corporate reserves above. This better facilitates corporate priority planning. The only further reserves that the Council holds have other

obligations attached (e.g. Section 106/partnership contributions).

- 6.7 The Chief Finance Officer is satisfied that the integrated budget and corporate planning process provides a robust basis for identifying appropriate budget estimates and appropriate level of reserves.

### **Capital Programme 2015-2019**

- 6.8 The principles for formulating the capital programme were set out in the draft budget report submitted to Cabinet on 9th December 2015. The proposed new schemes to be financed are shown in **bold** in at (**Appendix 3**).
- 7.0** The Council has a policy of only using borrowing for schemes that are invest to save and can generate enough savings or additional income to service the financing costs.
- 7.1 In addition to schemes that qualify for borrowing the Council had a further £0.4m of capital resources to apply to the programme.
- 7.2 The Housing Revenue Account capital programme is set out in another report to Cabinet and is financed entirely from HRA resources. Once approved it will be amalgamated with the general fund programme.
- 7.3 No future capital receipts have been factored into the available resource where there is not a significant chance of them materialising. There will be opportunities to supplement the programme as the three year period progresses.
- 7.4 Consultation**
- 7.5 The Council's medium term financial strategy and the resulting draft budget proposal for 2016/17 as reported to Cabinet in December have been subject to wide and varied consultation. The Scrutiny Committee held a finance event in October and has been invited to comment on the budget proposals at its meeting in February.

### **8.0 Implications**

#### **Financial**

- 8.1 The financial implications of all budget proposals are set out throughout the report and/or within its Appendices.

#### **8.2 Human Resources**

Implications have been discussed with Members through the detailed service and financial planning process, and where appropriate with the local Branch of Unison. Specific staff briefings have taken place as necessary.

#### **8.3 Environmental**

Both capital and revenue budget proposals include improvements to the maintenance of Council buildings and open spaces across the town. These include a number of energy efficiency initiatives to reduce usage, cost and emissions. Consultation with residents demonstrates that these types of initiatives are well supported and are seen as high priority areas for new investment.

## **9.0 Conclusion**

The Council is reasonably well placed financially to meet the demands on its services as well as the reductions in Government support. However the challenge over the medium term is profound and more change is necessary to move to a sustainable position.

Alan Osborne  
Deputy Chief Executive and Chief Finance Officer

---

### **Background Papers:**

The Background Papers used in compiling this report were as follows:

Cabinet reports:  
December 2015

- Council Tax Base for 2016/17
- Draft Budget Proposals 2016/17
- Consultations on Council priorities

July 2015 – Medium Term Financial Strategy

To inspect or obtain copies of background papers please refer to the contact officer listed above.